

**CITY OF INGLESIDE
MINUTES
SPECIAL CITY COUNCIL MEETING
MAY 29, 2018**

1. Call meeting to order

The meeting was called to order at 6:30 p.m. with Mayor Ronnie Parker presiding. Council Members present: Mayor Ronnie Parker and Council Members Ben Tucker, Kody Fahrenthold, Oscar Adame, Dennis Knippa, Pete Perkins, and John Schack. Staff present: Interim City Manager Florencio Pena, Interim Finance Director Linnette Barker, and City Secretary Kimberly Sampson. There were approximately 10 guests.

2. Roll Call

3. Invocation

4. Pledge of Allegiance

5. Award contract to Gourley Contracting in the amount of the base bid of \$193,392.00 for the repair of the City Public Library. Two bids were received and lowest qualified bidder is Gourley Contracting. Funding for this project is from Harvey Recovery Fund 19. Construction will to be completed within 75 days after notice to proceed has been issued. Opening of the Library will be determined thereafter.

Interim City Manager Florencio Pena explained there were two bids received for the repairs to the City Library: Gourley Contracting and Geofill Construction. The two bids were very close, but the lowest bid was from Gourley at \$185,963 plus the Additive of \$7,429.00; for a total of \$193,391.15 and they can complete the job within 75 days. The estimate was \$150,000, so this is \$43,391.15 over budget. There is about \$18,000 in the CIP for Library updates and there are additional funds in the Harvey Fund 19 that can be amended. We will address that at the mid-year budget review.

Council Member Adame questioned if these covers all of the needs known within the Library and Eric Rivera from Hanson Services agreed it covers all known items.

Council Member Adame made a motion to approve the contract with Gourley Contracting for the total amount of \$193,392; and was seconded by Council Member Schack. The motion was approved unanimously.

6. Allow the Interim City Manager to move forward with updating the specs and going out for proposals for Emergency Disaster Recovery Assistance Contingency Contract(s).

Mayor Parker stated that he would like to see the staff moving forward with Emergency Disaster Recovery Assistance Contingency Contract(s). These would have been very helpful during the whole Harvey situation. He would like to see the staff contract with someone like the School did to come in immediately and fix all of the building and be back up and running within 30-days.

Interim City Manager Florencio Pena stated the contracts are only good for two years and then they will have to be renewed. Staff will begin pulling information from departments as to what they need/want and see what we can get for an RFP at the next meeting.

7. Discussion, consideration, and action for approval of reallocating CIP money to purchase new lights at N.O. Simmons Park. (Tabled from 2/13/18) Council previously requested other options. After reviewing other options Staff recommends awarding the bid to Musco in the total amount of \$274, 000 and the reallocation of \$285,000 from the 2016 Tax Note planned for Soccer Fields.

Parks and Facilities Manager Mariana Garcia explained since this agenda was posted, she has been able to locate a few more companies who provide similar lights to Musco and she would like additional time to research these companies and get quotes from them as well.

Interim City Manager Florencio Pena stated there is also a funding issue since this was not a budget project. The staff is considering asking the Council to reallocate some of the funds set aside for a Soccer Complex at Live Oak Park.

Council Member Adame made a motion asking the staff to get additional quotes and bring back to Council at the June 12, 2018 Council Meeting; and the motion was seconded by Council Member Knippa. The motion was approved unanimously.

8. Presentation, discussion, and action regarding the City of Ingleside's Audit for the year ending September 30, 2017 from Ernest Garza and Company.

Ernest Garza provided an overview of the audit and the management letter and explained the overall review is good and there were only minor items due to the planning by the City Council and the Internal Controls. He suggested the Council reconsider paying off the retirement plan. Mayor Parker reminded him that the retirement plan is charging a higher interest rate than bonds are, so the Council has provided direction to pay it off at the end of this calendar year per TMRS suggestion.

9. Discussion, consideration, and action of Ratifying or Terminating a Memorandum of Understanding between the City of Ingleside and the City of Aransas Pass. Due to the shortage of dispatch staff members, we have reached out to the City of Aransas Pass to assist with the shifts we cannot cover. The cost is an unknown factor at this time and would only be assessed for any overtime incurred by the Aransas Pass Dispatch staff.

Interim Police Chief Robert Luna explained that due to the staffing concerns within the Dispatcher area, he has reached out to Aransas Pass Police Department for intermittent assistance. They are willing to assist us intermittently if we agree to pay for any overtime costs incurred within their dispatch area. We will still have a staff member at the Ingleside Police Department 24/7 in case of emergency or any type of assistance is needed; that staff member just won't be able to dispatch.

Mayor Parker questioned how long this agreement would be needed and Mr. Luna stated he anticipated the employment and training of the additional staff taking about three to four months depending on the level of experience of the individuals employed.

Council Member Schack made a motion Ratifying the Memorandum of Understanding between the City of Ingleside and the City of Aransas Pass to assist with interim Dispatcher needs; and was seconded by Council Member Fahrenthold. The motion was approved unanimously.

10. Council may meet in Closed Executive Session in accordance with Texas Government Code Section 551.071 (Consultations with Attorney) and 551.074 (Personnel Matters), regarding the selection of City Manager.

Mayor Parker recessed the Special Meeting to enter into Closed Executives Session at 7:02 p.m.

Mayor Parker re-opened the Special Meeting at 7:55 p.m.

11. Possible action regarding the executive session item above.

Mayor Parker made a motion authorizing City Attorney Frank Garza to make contact with the candidates for City Manager and if they are still interested to provide them with a questionnaire to complete and return for review by Council; and was seconded by Council Member Schack. The motion was approved unanimously.

12. Adjourn

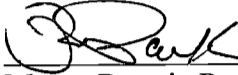
There being no further business, the meeting was adjourned at 7:56 p.m.

ATTEST:



Kimberly Sampson, City Secretary

APPROVED:



Mayor Ronnie Parker