



October 25, 2023

Craig Baldree, President
Progressive Structures, Inc.
6133 Ayers Street
Corpus Christi, TX 78362

RE: City of Ingleside, TX New Animal Shelter
City of Ingleside, TX
2425 8th Street
Ingleside, TX 78362

Dear Mr. Baldree:

This is the Owner's **Notice to Proceed** with the project noted above. This Notice to Proceed is effective **October 25, 2023**, which is also designated as the date of commencement of the Work. The contract provides a period of 320 calendar days for completion. Therefore, Substantial Completion is to be achieved no later than **September 9, 2024**.

Time extensions that may be justified and authorized by the Owner through the Architect in the course of the Work will result in a change to the required Date of Substantial Completion, to be properly recorded through a Change Order.

Sincerely,

A handwritten signature in blue ink that reads "Michael Barnard". The signature is written in a cursive style.

Michael Barnard, AIA, ACO
President