

Employment Opportunity: Head Lifeguard – Seasonal Position



The City of Ingleside is accepting applications for the position of a Head Lifeguard. This is a Seasonal Position from May thru August. The Head Lifeguard oversees and participates in the provision of lifeguarding services at the city aquatics facility and related work apparent or assigned. The work consists of related supervisory and lifeguarding duties. Skills in Customer Service, public relations and problem solving are key components to success in this position. The need to respond to emergency incidents contributes to the complexity of the position. Success in this position contributes to the safety of patrons.

Minimum qualifications require high school diploma or GED equivalent. Experience sufficient to thoroughly understand the work of subordinate positions to be able to answer questions and resolve problems, usually associated with one to three years' experience or service. Possession of Red Cross or equivalent Lifeguard Certification required. Possession of CPR/First Aid Certification required. City will provide training to become certified. Possession of or ability to obtain Lifeguard Training Instructor (LGI) Certification is preferred. Possession of or ability to obtain Aquatics Facility Operator (AFO) or Certified Pool/Spa Operator (CPO).

Salary is \$14.10/HR Application can be submitted to Human Resources, P.O. Drawer 400, Ingleside, Texas 78362, via email at HumanResources@InglesideTX.gov

Applications are available at Ingleside City Hall, 2671 San Angelo, between the hours of 8:00 AM to 5:00 PM or apply online. Please contact Human Resources, at (361) 776-2517 to obtain additional information about this position. A negative pre-employment drug test and pre-employment physical are required as part the City of Ingleside employment process.

The City of Ingleside does not discriminate on the basis of race, color, national origin, sex, religion, age or disability, in employment or the provision of services and encourages anyone interested in this position to apply.

Ingleside desires diversity at all levels of its workforce!



CITY OF INGLESIDE JOB DESCRIPTION

Head Lifeguard

Department: Parks & Recreation
FLSA Status: Non-Exempt

POSITION SUMMARY

Oversees and participates in the provision of lifeguarding services at the city aquatics facility and related work as apparent or assigned. The work consists of related supervisory and lifeguarding duties. The need to respond to emergency incidents contributes to the complexity of the position. The purpose of this position is to supervise and perform lifeguarding duties at city pools. Success in this position contributes to the safety of patrons. Work is performed under the general supervision of the Director of Parks and Recreation.

QUALIFICATION REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Assists with scheduling and assigning the work of Lifeguards at the aquatics facility.
- Enforces pool rules and policies.
- Assists in maintaining the cleanliness and maintenance of the facility and pools.
- Performs Lifeguard duties, as needed.
- Provides patrons with information and assistance.
- Inspects facility and reports unsafe conditions.
- Completes incident and accident reports.
- Plans and supervises Lifeguard training exercises.
- Responds to water emergencies and performs water rescues.
- Delivers CPR and first aid as needed.
- Assist in planning of special events.
- Trains new lifeguards.
- Assist in leading in-service training for lifeguards.
- Measures and records water chemistry.
- Performs related duties.

SUPERVISION RECEIVED AND EXERCISED

- Works under the direction of the Director of Parks & Recreation
- Direct supervision over assigned personnel.

EDUCATION AND EXPERIENCE REQUIREMENTS

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education – Less than High School Diploma or GED

Experience – Experience sufficient to thoroughly understand the work of subordinate positions to be able to answer questions and resolve problems, usually associated with one to three years' experience or service.

Required Education	Less than High School Diploma or GED
Required Experience	Minimal experience
Combination OK?	YES

License or Certificate – Possession of Lifeguard certification required. Possession of CPR / First Aid certification required. Minimum of 17 years of age on date of employment

Special Requirements

Possession of or ability to obtain Lifeguard Training Instructor (LGI) certification is preferred. Possession of or ability to obtain Aquatics Facility Operator (AFO) and Certified Pool Operator (CPO) certifications within six months of employment.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED

- Knowledge of pool safety guidelines.
- Knowledge of water rescue techniques.
- Knowledge of pool maintenance and safe operation standards.
- Skill in the analysis of problems and the development and implementation of solutions.
- Skill in the provision of water rescue services.
- Skill in the completion of reports.
- Skill in oral and written communication.

Admin.	Reports
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PHYSICAL DEMANDS

The physical demands herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential job functions

- Work regularly requires speaking or hearing and using hands to finger, handle or feel, frequently.
- The work is typically performed while standing, walking, bending, crouching or stooping. The employee occasionally lifts light and heavy objects, climbs ladders, uses tools or equipment requiring a high degree of dexterity, distinguishes between shades of color, and utilizes the sense of smell.
- The work is typically performed on a pool deck and in an outdoor aquatics facility. The employee is exposed to noise, dust, dirt, grease, machinery with moving parts, and irritating chemicals. Work may be performed outdoors in cold or inclement weather.
- Work requires the use of protective devices such as masks, goggles, gloves, etc.
- Work is generally in a moderately noisy location (e.g. business office, light traffic).

Weight:	10 -50 lbs.
Environment:	Moderately Noisy
Physical Activity:	Moderate

Personnel and Policy Handbook section 3-C

“all new employees are required to complete the FEMA IS-100, IS-200, and IS-700 within the first six (6) months of employment. All supervisors and managers are also required to complete the FEMA IS-300 and IS-400 within six (6) months of holding position.”

Note: The above statements are intended to describe the general nature and level of work being performed by the incumbent(s) of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of this position. Nothing in this job description restricts management's right to assign duties and responsibilities to this job at any time. The omission of specific job duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment contract and is subject to change as the needs of the employer and requirements of the job change.

Employee Signature

Date