

CITY OF INGLESIDE  
REGULAR CITY COUNCIL MEETING  
MINUTES  
MARCH 14, 2023  
6:30 P.M.

**Opening Agenda**

**1. Call Meeting to order.**

The Regular Meeting of the City of Ingleside was called to order by Mayor Adame at 6:30 p.m. on March 14, 2023, at City Hall 2671 San Angelo Ingleside, TX and live video streaming.

**2. Roll Call.**

With Council Members present a quorum was established.

Council Members Present: Steve Diehl, Stewart Wilson, David Pruitt, John Salinas, Tracy Long, Julio Salinas joined at 6:44 p.m., and Mayor Pedro Oscar Adame.

**3. Invocation.**

Council member Pruitt led the invocation.

**4. Pledge of Allegiance.**

Mayor Adame led the Pledge of Allegiance to the U.S. flag.

**5. Citizen Comments and Reports**

At this time, written comments received by 4:00 p.m. on the day of the meeting, on any subject matter that is not on the agenda, will be read and summarized in the minutes of the meeting. Persons wishing to address the Council and who have registered using the Citizen Participation Form will have up to three minutes to speak. In accordance with the Open Meetings Act, Council may not discuss or take action on any item that has not been posted on the agenda. While civil public criticism is not prohibited; disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the chair to terminate the offender's time to speak.

Victor Polanco, 2078 Ridgewood Circle, addressed the Council about developing on their land, wanting the dirt road developed, and getting city water brought onto their property. They just want an all-weather road. They spoke to the building department and they need to be platted. He stated he looked up the ordinance, there are five acres, and is not creating any new access which states the property doesn't need to be platted.

Martha Habluetzel, 3508 Ave A, addressed the Council about Tree City. She stated she was with the Garden Club. The Garden Club is excited about working with the City Manager, Bill Green the Texas Forrest Service Representative in Kingsville, and Parks & Recreation on Tree City USA. She introduced Vicki Cook, who worked with Mr. Green.

Vicki Cook, 3009 Lakeview West Drive, addressed the Council about information she had received from Bill Green and said he would like to come and make a presentation. She spoke about how Arbor Day started back in the 1870's in Nebraska. Tree City USA is celebrated across. In the Coastal Bend, there are only five (5) tree cities. Since we have a tree on our water tower, why not make the City of Ingleside a Tree City. There are a few requirements needed to be a Tree City.

Barbara Gregg President/CEO of the Ingleside Chamber of Commerce, 2809 Main Street, addressed the Council about Ingleside Round-Up Days. She gave the dates of operation and formally invited the Council. Gregg provided a poster and schedule of events to City Secretary Mowles and then presented a commercial video.

**6. Staff Comments and Reports**

The Council may discuss any subject which is specifically listed under this item.

**a. Ingleside Garden Club**

- 1) **Recognition for winning 1<sup>st</sup> place in District VII**
- 2) **Recognition for being a Texas Garden Clubs, Inc. member for 67 years.**

City Manager stated that staff had asked for the Garden Club to be present to be recognized by the Council with a proclamation.

Martha Habluetzel thanked the City of Ingleside as she spoke about awards that the Garden Club had received.

Mayor Adame read the proclamation for the Garden Club.

At 6:43 p.m. Council Member Julio Salinas joined the meeting.

Martha Habluetzel stated that Vicki Cook had been giving seeds away for free at most of the local events. This is also a way to raise money for scholarships and beautification of Ingleside.

**7. Council Comments and Reports**

The Council may discuss any subject which is specifically listed under this item.

No Council Comments and Reports presented for this meeting.

**Public Hearing**

The City Council shall call a public hearing on each item below in this section. Any person wishing to address the City Council on these items should please come forward when that public hearing is called.

No Public Hearings scheduled for this meeting.

**Executive Session**

**8. Closed Session**

**City Council will meet in Closed Session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:**

- a. **Section 551.087 Deliberation regarding Economic Development Negotiations – Update on ongoing industry negotiations**
- b. **Section 551.074 Personnel Matters – Reappointment of Municipal Court Judge Glover in accordance with City Charter Section 4.02B and Texas Government Code Section 29.005 for a two (2) year term.**

Mayor Adame pulled the Closed Session until March 28<sup>th</sup> Regular Council Meeting.

**9. Open Session**

**City Council will reconvene in Open Session at which time action on the matter(s) discussed in Closed Session may be considered.**

- a. **Section 551.087 Deliberation regarding Economic Development Negotiations – Update on ongoing industry negotiations**
- b. **Section 551.074 Personnel Matters – Reappointment of Municipal Court Judge Glover in accordance with City Charter Section 4.02B and Texas Government Code Section 29.005 for a two (2) year term.**

Item A: No action taken

Item B: No action taken

**Presentations**

No Presentations scheduled for this meeting.

**Consent Agenda**

All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of the items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**10. Deliberate and take appropriate action on Regular City Council Meeting Minutes of February 14, 2023.**

**Motion:** Council Member Diehl made a motion to accept the Consent agenda as presented. Council Member Pruitt seconded the motion. Motion carries with all present voting in favor.

**Regular Agenda**

**11. Deliberate and take appropriate action on an agreement update to the Master Agreement for Mutual Aid.**

Fire Chief Miller addressed the Council and stated that Mutual Aid is extremely important. We should always help our neighbors. He said RJ Thomas was instrumental in putting this together and could answer any questions.

RJ Thomas, 3190 Rebecca Street, addressed the Council and stated that in addition to his day job he is on the Coastal Bend Council of Governments who is the overseer of the Mutual Aid Agreement. This is an update of the Master Mutual Aid Agreement when the states make changes to the statues and federal regulations that have changed. This ensures we stay in compliance. This does add the ability to be reimbursed for services provided.

Discussion was held between the Council and Staff on covering the cost of generators for the up coming hurricane season, this not taking the place of the FEMA, 11 Counties for the mutual aid, and how far the City has been on this mutual aid.

**Motion:** Council Member John Salinas made a motion to accept the Master Agreement for Mutual Aid and authorize the Mayor to execute on behalf of the City. Council Member Pruitt seconded the motion. Motion carries with all present voting in favor.

**12. Deliberate and take appropriate action to authorize the Mayor to sign a termination request letter for EDA Grant No. 08-79-05254 on State Hwy 200 and Emory Bellard Ditch Outfall Improvements.**

City Manager Lewis addressed the Council about a letter to be considered for execution. On December 14, 2021 the City did approve TxDot to move forward with imminent domain to obtain the right-of-way for the construction of State Hwy 200 as a requirement of the EDA grant. This is just a letter stating that we will not be pursuing the grant.

Discussion was held between the Council and Staff about the projected grant amount which was a \$4 million dollar match and the potential extension of grant instead of termination.

Further discussion regarding TxDot possible use of imminent domain due to one property owner and because of said issue with one property owner the grant did not allow for use of imminent domain. EDA was working through Grantworks to get the termination request letter needed to complete the process since EDA will no longer fund the City.

Additional discussion regarding the request of additional documentation from Grantworks and/or EDA before approval of said termination letter be presented back to council.

**Motion:** Mayor Adame made a motion to Table until March 28, 2023 to request additional documentation. Council Member John Salinas seconded the motion. Motion carries with all present voting in favor.

**13. Deliberate and take appropriate action regarding the authorization for the City Manager to approve and execute the Master Lease Agreement Number 1012293 with Ricoh USA, Inc.**

City Manager Lewis addressed the Council about the lease expiring soon without any option to purchase any equipment. He stated the details of the new equipment and budgeted.

**Motion:** Council Member Long made a motion to approve as presented. Council Member Julio Salinas seconded the motion. Motion carries with all present voting in favor.

**14. TABLED 02/14/2023 Deliberate and take appropriate action on a Change Order for the 4th Street Project to address the drainage from 6th Street and Avenue A.**

City Manager Lewis addressed the Council about the change order since Council was requesting the City have the money available. Lewis stated that staff contacted the Drainage District and there is \$133,000.00 dollars available to apply for this project. The City has been monitoring the project on 4<sup>th</sup> Street to ensure our allowances would allow for the coverage of the remaining amount.

Discussion was held among the Council Members, City staff, and Edward Saenz of Hanson Engineering regarding the Master Drainage Plan, several projects to be included into the Master Drainage Plan, Agree Option 2 was the only option, elevation on Fourth Street to Sixth Street, Authorization to proceed for Hanson, fall from Avenue A to Fourth Street, Contingency funds, and defining the scope of work.

Further discussion was held on flooding in that area, lack of curbing and inlets, putting in a drainage solution without completing it from A to Z, the reason why this project started to begin with, timeline for starting this project, and the anticipation of the project.

**Motion:** Council Member Long made a motion to authorize Option 2 for up to \$290,000.00 and the City Manager to execute the change order for the 4<sup>th</sup> Street Project to address the drainage from 6<sup>th</sup> Street and Avenue A. Council Member Wilson seconded the motion. Motion carries 6:1.

For Motion: Council Member Diehl, Council Member Wilson, Council Member Pruitt, Council Member John Salinas, Council Member Long, and Mayor Adame.

Against Motion: Council Member Julio Salinas

**15. Deliberate and take appropriate action to award the Houghton Drainage Improvement Project to J.J. Fox Construction Inc. in the amount of \$3,345,710.00 and approve a Resolution of the City Council of the City of Ingleside authorizing the selection of a construction contractor for the Community Development Block Grant Disaster Recovery (CDBG-DR) Project with the General Land Office (GLO), State Contract NO. 20-065-086-C247.**

Proposed Resolution is 2023-11. This is required to have two (2) motions.

City Manager Lewis addressed the Council about open bids for the Houghton Drainage Project with the apparent low bidder being JJ Fox Construction. The money was never budgeted, however, is available.

Discussion was held among the Council Members and Staff about the date of the Audit in July, time constraints, reallocation of money, spending future money vs. actual money available to spend on hand, the amount of bidders, local construction company, allowances are not allowed with CBDG-DR, Project Management Services would be Hanson, and confirmation of extension.

**Motion One:** Council Member John Salinas made a motion to award the Houghton Drainage Improvement Project to JJ Fox Construction in the amount of \$3,345,710.00. Council Member Long seconded the motion. Motion carries 6:1.

For Motion: Council Member Diehl, Council Member Wilson, Council Member Pruitt, Council Member John Salinas, Council Member Long, and Mayor Adame

Against Motion: Council Member Julio Salinas

**Motion Two:** Council Member Diehl made a motion to adopt Resolution 2023-11 approving a Resolution of the City Council of the City of Ingleside authorizing the

selection of a construction contractor for the Community Development Block Grant Disaster Recovery (CDBG-DR) Project with the General Land Office (GLO), State Contract NO. 20-065-086-C247. Mayor Adame seconded the motion. Motion Carries 6:1.

For Motion: Council Member Diehl, Council Member Wilson, Council Member Pruitt, Council Member John Salinas, Council Member Long, and Mayor Adame

Against Motion: Council Member Julio Salinas

At 8:16 p.m. Council member Tracy Long left the dais.

**16. Deliberate and take appropriate action on a Resolution amending Resolution No. 2022-23 and establishing the purpose of the Cove Park Advisory Group.**

Proposed Resolution is 2023-12.

City Manager Lewis addressed the Council about the Resolution that amends Resolution 2022-23 which defines the duties of the Advisory Group for Cove Park and lists Council Member John Salinas, City Manager or designee, and Director of Infrastructure Services. At the time Resolution 2022-23 was adopted, the City didn't have a Director of Parks & Recreation which is now being added to this Advisory Group. The two (2) citizens required have been added which were approved by the Council at the last meeting. The two citizens are Stephen Cardenas and Benjamin Tucker.

Discussion was held among the Council and Staff about the established tourism maintenance funds.

At 8:19 p.m. Council Member John Salinas and Mayor Adame left the dais and Council Member Long returned to the dais.

At 8:21 p.m. Council Member John Salinas returned to the dais.

At 8:22 p.m. Mayor Adame returned to the dais.

**Motion:** Council member John Salinas made a motion to approve Resolution 2023-12, a Resolution amending Resolution 2022-23 and establishing the purpose of the Cove Park Advisory Group. Council Member Diehl seconded the motion. Motion carries with all present voting in favor.

**17. Report on Inflow & Infiltration in the sanitary sewer system.**

City Manager Lewis addressed the Council and stated that this report is for a future item on the next agenda meeting. Director of Infrastructure Services Gary Paredez stated there is a lot of data to be put together. The City of Ingleside is not currently set up to monitor anything. It appears the City expanded and kept adding lift stations. Everything North of the plant is not in good shape. The report will be available in the future. Inflow and Infiltration (I&I) will need to happen through smoke testing which will be possible in the fall. Most of the issues are in the citizens' property. How do you stop citizens from opening their clean out's and all that goes into the sewer?

At 8:26 p.m. Council Member Pruitt left the dais.

Discussion was held among the Council Members and Staff about the I&I with citizens dumping rainwater into the sewer system, and a plan to upgrade the sewer system for Ingleside.

At 8:28 p.m. Council Member Pruitt returned to the dais.

At 8:30 p.m. Council Member Wilson left the dais.

Further discussion was held about possible future plans, sewage for apartments, prior planning, education for citizens, planning & identification, over capacity, and the cost being the biggest decision.

At 8:32 p.m. Council Member Wilson returned to the dais.

**18. Announcements of Community Interest and/or upcoming events.**

- a. Humble Youth Center Spring Break Camp March 13-17, 2023
- b. Ingleside Chamber Ribbon Cutting  
Hands of Grace Massage Therapy March 17, 2023
- c. San Patricio County Day in Austin, TX March 23, 2023
- d. Ingleside Round Up Days and Music Festival March 24-25, 2023
- e. Flashlight Egg Hunt March 31, 2023
- f. State of the State Luncheon Corpus Christi April 03, 2023
- g. Scrabble Tournament for Literacy Portland, TX April 21, 2023
- h. Trashion Fashion Show April 22, 2023
- i. State of the Port Luncheon Aransas Pass April 27, 2023
- j. Nueces Basin Summit Portland, TX June 21-23, 2023

**19. Items to consider for placement on future agendas.**

Council Member Diehl requests City Code 50-76 for Park Board.

Council Member Diehl requests Tree City designation.

Council Member Diehl requests update on the IOB Contract.

Council Member Diehl requests public service announcements with the Index for pet adoption.

Council Member Wilson requests Airport Advisory Board.

Council Member Pruitt requests update on shade cover for citizens at the pool & ballpark.

Council Member Wilson requests an update on projects.

Council Member Long requests an update on the Meters.

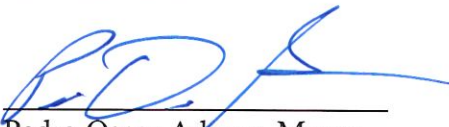
Council Member Julio Salinas requests for local leagues.

Council Member Julio Salinas and Mayor Adame requests an update on road maintenance completion.


**20. Adjourn.**

Mayor Adame adjourned the Regular City Council Meeting at 8:56 p.m.

**APPROVED:**

  
Pedro Oscar Adame, Mayor

**ATTEST:**

  
Ruby Mowles, City Secretary