

MERCHANDISE VENDOR APPLICATION
14TH ANNUAL BOB RICHARDSON FIRE & SAFETY EXPO
Friday & Saturday, October 18-19th, 2013

THIS APPLICATION WILL NOT BE ACCEPTED UNLESS THE ENTIRE FORM IS COMPLETE AND A DESCRIPTION AND/OR PICTURE OF THE ITEM(S) TO BE SOLD ARE ENCLOSED. IF SELECTED, YOU WILL RECEIVE AN ACCEPTANCE LETTER AND/OR PHONE CALL.

MERCHANDISE VENDORS ONLY

DATE: _____
ORGANIZATION/COMPANY NAME: _____
ADDRESS: _____ PHONE: _____
CITY: _____ STATE: _____ ZIP: _____
CONTACT PERSON: _____ PHONE: _____
E-MAIL: _____

SIZE OF SPACE REQUIRED (check one)

<input type="checkbox"/> 10 x 10 space w/power	\$50	<input type="checkbox"/> 10 x 20 space w/power	\$65
<input type="checkbox"/> 10 x 10 space w/o power	\$45	<input type="checkbox"/> 10 x 20 space w/o power	\$60

MERCHANDISE:

Please list all items which you will be displaying or selling during the event. Your space will be assigned on the basis of this list and the picture(s) enclosed. Once you are accepted, you may only display or sell the items you have listed no additional items will be allowed without the approval of the Committee. Violations of this rule can mean immediate cancellation of any agreement and forfeiture of all rental moneys.

**Note: No "Head-shop" paraphernalia or pornographic items allowed!*

The Ingleside Volunteer Fire Department, the Ingleside Fire Corps, and the Bob Richardson Fire & Safety Expo Committee, its officers, agents, employees, volunteers, and other representatives shall not be held liable for and hereby released from liability from any damages, loss, harm or injury to the person or property of the vendor or any of its officers, agents, employees, volunteers, and other representatives, resulting from theft, fire, water, weather, accident or other reason. The vendor shall indemnify, defend or protect the Ingleside Volunteer Fire Department, the Ingleside Fire Corps, and the Bob Richardson Fire & Safety Expo Committee and hold harmless from any and all claims, demands, suits, liability, damages, loss expenses, attorney fees and expenses or any other nature which might result from or arise out of any action or failure to act on part of the vendor or any of its officers, agents, employees, volunteers or any other representatives.

By my signature below, I agree to the above statement. By my signature below I also agree I have read and that if selected, I and my agents or representatives will abide by the rules and regulations set forth in the Bob Richardson Fire & Safety Expo Agreement Governing Exhibitors during the event.

Signature of Vendor: _____ Date: _____

Please use the back of the application for suggestions, comments or requests.

Deadline for this application to be returned is: September 1, 2013.

Please mail to: Bob Richardson Fire & Safety Expo Committee P. O. Box 61 Ingleside, TX 78362
Fax to: 361-775-1186 Email to: ivfd@inglesidetx.gov

FOR QUESTIONS OR MORE INFORMATION PLEASE CALL 361-776-7422.

Bob Richardson Fire & Safety Expo Vendor Rules

Exclusivity: Absolutely no rights to exclusivity are granted or implied to vendors at this event. Every effort will be made to keep similar or like merchandise separated in different areas.

Fees: The vendor fee may or may not include electricity (110v) it depends on your choice of booth. There will be no cancellations, rain dates, or refunds due to weather.

Sales tax: You must have a state sales tax permit in order to participate in the event, and you are responsible for the payment of any applicable sales tax incurred while at the event. You may be required to produce your permit at any time.

Electricity: Every effort to secure power to your booth will be made provided you select electricity on your vendor signup sheet. The sheets are used to determine our layout for most effective power cable layout planning. Any one booth will not exceed 500 watts or 4 amps per booth (example (5) 100 watt light bulbs). You must use florescent bulbs and we encourage you use energy saver light bulbs. You may not use halogen or iridescent bulbs. Please bring your own 110v extension cords with a grounding prong—they will not be provided and only one item at a time can be plugged into the cord. Additional power needs will be assessed and charged additionally according to need.

Security: Continuous security patrols are provided during event hours.

Insurance: It is recommended that you carry appropriate insurance to protect yourself against loss, injury, or property damage while exhibiting your wares at the Fire & Safety Expo. We will not make any attempt to provide coverage for you, and you are urged to read and understand the release statement at the bottom of your application.

Merchandise: Our sponsoring entity has the right to accept or reject any application, and reserves the right to refuse duplicate merchandise being offered by another vendor. All applications will be reviewed and accepted on those guidelines. If you have listed items that are not accepted you will be notified of what items were accepted and should you try to sell the non-approved items you will be asked to cease and if you choose to not abide, then you will be asked to leave the event. No items may be sold unless first approved by this office. All merchandise must be sold from your booth (no peddling or hawking wares in the crowds or away from your booth).

Vendor Hours: Your booth should be setup and ready by 9:45 am and stay open until 3:30 pm Saturday. The hours of operation for the Expo are from 10:00 am until 4:00 pm.

Setup/Site access: The Expo Grounds are located at 2355 State Hwy 361 (N. O. Simmons Park). Set up will start on Friday, Oct. 19th from 10 am until 4 pm and on Saturday, Oct. 20th from 7:30 am until 9 am. Check-in for vendors will be at the concession bldg. at the Park on Ave J and Hwy 361, Ingleside Texas. At check-in you will be directed to the facilities coordinator and he/she will show you where to setup. Once you have unloaded your merchandise you must remove your vehicle from the grounds to the parking area (in grassy area across bridge).

BRING YOUR OWN!
TABLES, CHAIRS & CANOPIES
POWERCORDS ITEMS WILL NOT BE PROVIDED